



**MINUTES**  
**KEIZER CITY COUNCIL**  
**Monday, February 6, 2023**  
**Keizer Civic Center, Council Chambers**  
**Keizer, Oregon**

**CALL TO ORDER**

Mayor Clark called the meeting to order at 7:04 pm. Roll call was taken as follows:

**Present:**

Cathy Clark, Mayor  
Laura Reid, Councilor  
Shaney Starr, Councilor  
Kyle Juran, Councilor  
Soraida Cross, Councilor  
Robert Husseman, Councilor  
Daniel Kohler, Councilor  
Youth Councilor Angelica  
Sarmiento Avendano

**Staff:**

Adam Brown, City Manager  
Tim Wood, Assistant City Manager  
Shannon Johnson, City Attorney  
Shane Witham, Planning Director  
Bill Lawyer, Public Works Director  
John Teague, Police Chief  
Tracy Davis, City Recorder

**FLAG SALUTE**

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS OF BUSINESS**

**a. City of  
Wilsonville  
Presentation –  
Extension of the  
Westside  
Express Service  
Commuter Line**

*Mark Ottenad*, Public/Government Affairs Director, City of Wilsonville, South Metro Area Regional Transit, gave a slide presentation requesting support for the Westside Express Service Commuter Train Extension Study (extending to the Salem/Keizer metro area with stops in Donald, Woodburn, Keizer and Salem). He then fielded questions regarding the study, timing of service, areas covered, impact on Wilsonville, funding, the impact of business expansion and the anticipated timeframe.

Mayor Clark indicated that Council would discuss this further under Other Business on the agenda.

**b. PROCLAMATION –  
Black History  
Month**

Mayor Clark read the Proclamation which will be displayed in the Community Center lobby during the month and urged everyone to learn more by exploring the many websites available.

**COMMITTEE  
REPORTS**

*Felicia Squires*, Keizer Public Arts Commission, reported on recent activities of the Commission including the 'Name that Cow' fundraiser and Holiday Card Art Contest and noted that the art currently on display is the work of Art Madrid.

Mayor Clark noted that Art Madrid is a well-known artist who also works

for the Keizer Public Works Department and has designed most of the artwork for the department's holiday parade floats. Public Works Director Bill Lawyer added that Mr. Madrid is very talented and he was pleased to see his art on display. Councilor Reid noted that she attended the open house on Saturday and was pleased to see so many City employees supporting his efforts.

*Jamie Davis*, Traffic Safety-Bikeways-Pedestrian Committee Chair, provided a committee overview of 2022. She shared information about the helmet giveaway program, future events/efforts planned, involvement with neighborhood associations, updating of the committee purpose, and work regarding area speed limits. She also praised staff liaison Mike Griffin for his work with the committee and Chief Teague for his efforts in bringing awareness to safety in Cummings school area and new traffic calming devices. In conclusion, she asked that funding be considered in the budget process to increase safety in areas that have been brought to the attention of the committee.

*Hersch Sangster*, Traffic Safety-Bikeways-Pedestrian Committee member, shared information about the January meeting including concern voiced by the Southeast Keizer Neighborhood Association regarding the crosswalk at Alder and Brooks, concern voiced by the Northwest Keizer Neighborhood Association regarding speeding traffic in the Windsor Island Road/Lockhaven area, and continuing work on the Neighborhood Traffic Management Program. He announced that a Bike Skills Fair would be held on June 10 and noted that donations are needed for the Helmet Program. Councilor Kohler noted that he would donate \$100 and challenged other Councilors to match it.

*Colleen Busch*, Keizer Fire District Board member, reported that recruitment is underway for a new Chief, there are two positions open on the Budget Committee, and planning is underway for the 75<sup>th</sup> Anniversary celebration. Keizer Fire Foundation is looking for volunteers and the District has begun working with the City on emergency preparedness.

## **PUBLIC COMMENTS**

Mayor Clark acknowledged for the record a letter from Tammy Kunz, supporting HB 2095.

## **PUBLIC HEARINGS**

None

## **ADMINISTRATIVE ACTION**

### **a. ORDINANCE – Establishing Criminal History Record Check Policies; Repealing**

Chief Teague summarized his staff report. City Attorney Shannon Johnson added that when an ordinance has been amended several times, it is repealed and a new ordinance is done, and that Council is required to authorize criminal history checks.

Councilor Starr moved that the Keizer City Council adopt a Bill for an Ordinance Establishing Criminal History Record Check Policies; Repealing Ordinances 2007-553, 2015-718, and 2015-720; Declaring an Emergency. Councilor Reid seconded. Motion passed unanimously as

**Ordinances  
2007-553, 2015-  
718, and 2015-  
720; Declaring  
an Emergency**

follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

**b. ORDINANCE –  
Amending  
Keizer Parks  
Regulations  
Regarding  
Conduct;  
(Amending  
Ordinance No.  
2018-791);  
Declaring an  
Emergency**

Mr. Johnson summarized his staff report and Chief Teague explained that the ordinance would be used as a tool for enforcement in parks.

Councilor Starr moved that the Keizer City Council adopt a Bill for an Ordinance Amending Keizer Parks Regulations Regarding Conduct; (Amending Ordinance No. 2018-791); Declaring an Emergency. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

**c. RESOLUTION –  
Repealing  
Resolution  
R2019-2948  
(Authorizing  
City Manager to  
Order Removal  
of Persons from  
City Property)**

Mr. Johnson summarized his staff report.

Councilor Starr moved that the Keizer City Council adopt a Resolution Repealing Resolution R2019-2948 (Authorizing City Manager to Order Removal of Persons from City Property). Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

**d. Letter of  
Support - HB  
2095 Photo  
Radar and  
Speed Limit  
Setting**

City Manager Adam Brown summarized his staff report.

Mayor Clark added that the League of Oregon Cities supports this Bill, thanked Tammy Kunz for her letter of support, and noted that this allows self-determination by cities.

Councilor Starr moved that the Keizer City Council authorize a letter of support for House Bill 2095 a bill allowing all 231 cities to use mobile and fixed radar and to increase local speed limit setting authority from increments of five (5) miles per hour to ten (10) miles per hour. Councilor Reid seconded.

Mayor Clark offered a friendly amendment changing ‘231’ to ‘241’. Councilors Starr and Reid accepted the amendment.

Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)  
NAYS: None (0)  
ABSTENTIONS: None (0)  
ABSENT: None (0)

## CONSENT CALENDAR

- A. RESOLUTION – Authorizing the City Manager to Award and Enter Into an Agreement with Gelco Construction Company for 2023 Waterline Replacement Project
- B. Approval of January 9, 2023 Work Session Minutes
- C. Approval of January 17, 2023 Regular Session Minutes

Item B was pulled.

Councilor Starr moved for approval of items A and C of the Consent Calendar. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Starr moved for approval of item B of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Husseman, Cross, Starr and Juran (6)

NAYS: None (0)

ABSTENTIONS: Kohler (1)

ABSENT: None (0)

## OTHER BUSINESS

Discussion took place regarding submitting a letter of support for House Bill to fund the Westside Express Service Commuter Line extension study. Mr. Ottenad verified that the cities of Donald, Woodburn, Salem and Wilsonville have all endorsed the bill along with Salem-Keizer Transit.

Councilor Starr moved to suspend the rules to address the signing of a letter of support for WES expansion study. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Councilor Star moved that the City Council sign a letter of support for the study for the extension of the Westside Express Service commuter line. Councilor Reid seconded. Motion passed unanimously as follows:

AYES: Clark, Reid, Husseman, Cross, Kohler, Starr and Juran (7)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: None (0)

Mr. Brown indicated that he would draft a letter for Mayor Clark to sign.

## **STAFF UPDATES**

Mr. Brown commended the art by City employee Art Madrid being shown in the community center gallery and thanked all the community partners who attended the recent emergency management meeting.

Planning Director Shane Witham reminded everyone of the virtual public meeting with Salem and DLCD on February 23 regarding walkable mixed use areas/climate friendly and equitable communities.

Mr. Wood announced the Long Range Planning Task Force meeting on March 13 and Budget meetings on May 8 and 9.

## **COUNCIL MEMBER REPORTS**

Councilor Cross reported on the recent Southeast Keizer Neighborhood Association meeting and announced that she would be attending the Police Citizen Academy and the Crystal Apple Awards.

Councilor Juran announced upcoming meetings he is planning to attend.

Councilor Starr congratulated Marsha Stallings, recipient of the First Citizen's Award, reported on events and meetings she had attended, and announced the upcoming Greater Gubser Neighborhood Association meeting and that she would be attending the Police Citizen Academy.

Councilor Kohler congratulated the Chamber on the First Citizen Banquet, reported on meetings and events he had attended and announced upcoming ones.

Councilor Husseman urged everyone to donate craft supplies to the Whiteaker Middle School Craft Club and announced the upcoming Northwest Keizer Neighborhood Association meeting.

Councilor Reid praised the Community Dinner and the volunteers that assist in that effort, reported on events and meetings she had attended and announced the upcoming West Keizer Neighborhood Association meeting.

Youth Councilor Angelica Sarmiento reported that McNary students began their second semester this week and announced upcoming sporting events.

Mayor Clark reported that she had been busy with legislative sessions and provided details about meetings and events in which she had participated. She commended Lt. Copeland and Ben Crosby regarding their interaction with the homeless population and announced future meetings and events.

## **AGENDA INPUT**

February 13, 2023, 6:00 p.m. – City Council Work Session - Cancelled  
February 21, 2023, 7:00 p.m. (Tuesday) – City Council Regular Session  
February 27, 2023, 6:00 p.m. – City Council Work Session

- Strategic Planning Session

March 6, 2023, 7:00 p.m. – City Council Regular Session

**ADJOURNMENT**

Mayor Clark adjourned the meeting at 8:36 p.m.

MAYOR:

APPROVED:

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Cathy Clark

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Debbie Lockhart, Deputy City Recorder  
COUNCIL MEMBERS

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Councilor #1 – Laura Reid

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Councilor #4 – Soraida Cross

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Councilor #2 – Shaney Starr

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Councilor #5 – Robert Husseman

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Councilor #3 – Kyle Juran

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Councilor #6 – Daniel R. Kohler

Minutes approved: 02-21-2023